



MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING
Wednesday June 15, 2016
6:30 PM
MINUTES

The Board of Trustees meeting of the Mount Vernon Public Library was held on Wednesday June 15, 2016 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550 at 6:33pm.

Trustee Cathlin Gleason, who presided called the meeting to order at 6:30pm on Wednesday June 15, 2016.

ROLL CALL

Trustees Present: Cathlin Gleason, Brian Johnson, Na'im Tyson, Darren Morton absent. Trustee Davis arrived at 7:15pm.

Also Present were: Dr. Wallace, Mount Vernon School, Doris Hackett, Cheryl Thomas, Gary Newman, library staff, Tamara Stewart, Julie Worthey, Christine Gibson, Charlotte Cliaeliti, library patrons, Carolyn Karwoski, Library Director, Juan Jaramillo, and Doreen McQueen Administrative Assistant.

ACCEPTANCE OF THE AGENDA

Upon a motion made by Brian Johnson, seconded by Na'im Tyson, the Board approved the agenda for the board meeting Wednesday June 15, 2016. The motion carried 3 yes, 0 no.

Brian Johnson, noted that Oscar Davis lateness is due to, accepting a grant from Arts Westchester. The Director also noted Rebecca Steere attended as well to represent the library.

ACCEPTANCE OF PRIOR MEETING MINUTES

Cathlin Gleason expressed she has not reviewed any board minutes since her appointing. Ms. McQueen assured, minutes will be available on the website and available for the trustees at the next board meeting to review.

PERIOD OF PUBLIC EXPRESSION

Julie Worthy Representative of District 13, she has joined the strategic planning committee with WLS and would like to build a relationship with The Mount Vernon Public Library and address and assist with any of our issues or concerns with WLS. WLS is in the process of moving but will be up and running soon.

Cheryl Thomas an employee of the library, expressed her concerns as a resident and employee that there is a lack of communication. There are issues that have taken place and the staff and the public has not been informed that the issues have been corrected and resolved.

Scott Griffith, an employee of the library, expressed the shortage of staff. Employees are asked to do additional duties and as the supervisor of the department he is not notified. Concern that the children and teen programs are being mixed. Certain librarians are not suited to work with children.

Trustee Gleason, and Trustee Johnson requested that Mr. Griffith would document his incidents concerns, so the Board can express. The Director also instructed Mr. Griffith that he should speak with her and Elaine when he has issues.

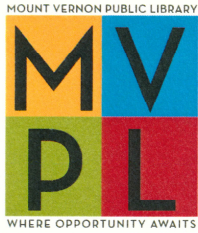
Christine Gibson expressed the Board owes the public an apology for cancelling the special meeting. The public was there along with Trustee Tyson and was told the meeting would not take place. Made an appeal to the Board to increase the number of members on the Board. And the timing of the meetings are not feasible for the public to attend because of the time.

Trustee Johnson and Trustee Gleason offered an apology to Ms. Gibson and to the public for cancelling the meeting.

CORRESPONDENCE

No correspondence

DIRECTORS REPORT



Director's Report

June 2016

Strategic Plan

The Strategic Plan draft was sent out to the Board for review and comment. We would like to complete the work on the plan so that it can be approved by the Board and go into effect in July, 2016. This plan will direct the library services until 2020. A requirement of NY Division of Library Development and our library re-registration process, we need to expedite and complete our process.

Construction Grant Status

Roxanne Nielson came to the Building & Grounds meeting to report on the process for the bidding of our outstanding DASNY and Construction grants. The DASNY grant has \$8000 left to do replacement and restoration of the foyer doors including the community room doors which are not code compliant. That project and the children's bathroom documents have been completed by the architect and will be going out to bid shortly. Ms. Nielson also reported on the roofing repairs and recommended that we bring in GE to discuss our warranty. She has also begun working on the next construction grant which will be for additional funds and repairs that would help pay for the roofing repairs as well as other building repairs including the fiction room work that needs to be done. This work would include ceiling and stack repairs as well as the original door and surrounding glass frame that needs replacement.

Computer Donations

We received a large donation of computers and monitors from Westcon through the efforts of the Foundation Board President, Tanesia Walters. We purchased 4 computer tables for the main floor of the library and will shortly install 8 new public computers. Next month we will order more tables to continue to expand our public computer area. We will also begin working on the teen area and add public computers for the teens.

Relocation of Reference

As part of reorganization of library functions, Elaine and I are working on relocating the adult reference librarians. During the day the librarians will be working from the Circulation desk to provide services and assistance to our users. In the evening, the librarians will move to the desk in the reference area. This will provide tech help to our library computers users when our tech aides are not at work. Reference will also now be called Information Services, as the use of the reference designation is being phased out by public libraries.

Bequest

I was recently surprised to learn that the library would be receiving a bequest from an estate. Dr. Barbara McCafferty designated different bequests to various institutions that contributed to her success. The bequest in the amount of \$87, 932.59 plus a fee reimbursement of \$192.97 was received this past week. We will have a resolution to accept the bequest and deposit the funds into our donation account. We have some ideas on how we want to put this money to use where it will benefit library patrons. We will present this to the Board shortly.

Dr. McCafferty was a member of Delta Epsilon Sigma and Phi Beta Kappa, both national honor societies, and attended Catholic University of America, Seton Hall and was a resident in Radiology at Philadelphia General Hospital. A devoted patron of the arts, museums, schools and churches with a strong appreciation of opera, symphony orchestras and theaters. I asked the account trustee for more information about Dr. McCafferty and received the following statement from her brother:

"The Adventures of Dr. Barbara McCafferty at the Mount Vernon Public Library"

"My sister grew into being a world-class radiologist—becoming a doctor before her 21st birthday. She eventually reached the status of "Diplomat" in her field. The secret of her success was her ability to read at an incredible speed with a high retention rate.

She also lucked out by having a talented grade-school teacher for a mother, who encouraged her to excel in reading from the time she learned to walk. We lived on North Columbus Ave. and were within walking distance of the library. Barbara and I marched there weekly. We had to select enough books to last a week. One or two were plenty for me, but my Mother had to help Barbara carry her load. Before starting kindergarten at Spellman, she had read all of the books in the first grade section.

That was just the start for Barbara. She never stopped reading. I sometimes forgot what her face looked like because it was always hidden by a book cover!

All of her success started at your library—so I guess she just wanted to say "THANK-YOU!"

OLD BUSINESS

Resolution #00040-16 Annual Report resolution, the Director confirmed the figures and the year 2014-2015 is the correct for the filing.

Upon a motion made by Brian Johnson, seconded by Na'im Tyson Cathlin Gleason the Board approved resolution #00040-16. The motion carried 3 yes, 0 no.

**Mount Vernon
Board of Trustees
Resolution #00040-16**

A RESOLUTION TO ACCEPT THE ANNUAL REPORT

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the Annual Report for the library,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the annual report,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Annual Report of the Library.

√			
Yea	Nay	Abstained	Trustees
—	—	—	Oscar Davis, Jr.
√	—	—	Brian G. Johnson
√	—	—	Cathlin Gleason
—	—	—	Darren M. Morton
√	—	—	Na'im R. Tyson

Submitted by: Carolyn Karwoski

Signed: Caithlin Gleason Date: June 15, 2016

Oscar Davis Jr., - Acting President- Board of Trustees

Resolution #00054-16 Bequest from Barbara McCafferty- Numcrut .

Upon a motion made by Brian Johnson, seconded by Na'im Tyson Cathlin Gleason the Board approved resolution #00054-16. The motion carried 3 yes, 0 no.

**Mount Vernon Public Library
Board of Trustees
Board Resolution #00054-16**

A Resolution to Accept Bequest

**DONATION: BEQUEST FROM BARBARA A. MCCAFFERTY CHARITABLE
REMAINDER UNITRUST, DATED DECEMBER 22, 1997 ("TRUST")**

WHEREAS, the Mount Vernon Public Library has been designated a recipient charity in the settlement of the Survivor's Trust of Barbara A. McCafferty Numcrut, Raymond James Trust N.A. & Thomas A. McCafferty as Co-Trustees Co- Trustee., dated 12-22-97

WHEREAS, the bequest of the survivor's Trust of the Barbara A. McCafferty Numcrut, Raymond James Trust N.A. & Thomas A. McCafferty as Co- Trustees Co. - Trustee Is valued at \$88,124.66

WHEREAS, the bequest of the Survivor's Trust of the Barbara A. McCafferty Numcrut, Raymond James Trust N.A. & Thomas A. McCafferty as Co-Trustees Co. -Trustee requires Board of Trustees acceptance in order for the Library to deposit funds into Contribution Account at Sterling National Bank account #1203301401.

WHEREAS, the Board of Library Trustees and library staff expresses their deep gratitude and appreciation to the Barbara A. McCafferty Trust for this generous bequest and expression of support; and

NOW THEREFORE BE IT RESOLVED THAT the Board of MVPL enter into the Bequest Agreement and accept the donated funds on behalf of MVPL

Yea	Nay	Abstain	Trustees
_____	_____	_____	Oscar Davis, Jr.
√	_____	_____	Cathlin Gleason
√	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√	_____	_____	Na'im Tyson

Signed: Caithlin Gleason

Date: June 15, 2016

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson the Board approved resolution #00046-16. The motion carried 3 yes, 0 no.

**Mount Vernon Public Library
Board of Trustees
Resolution #00046-16**

A RESOLUTION TO ACCEPT THE COMPUTER DONATION

WHEREAS, the Director of the Mount Vernon Public Library recommends the acceptance of the computer and monitor donations from Westcon Co. ,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must accept the computer donations, **NOW, THEREFORE, be it**

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the acceptance of the computer/monitor donation of 24 computers and 44 monitors.

Yea	Nay	Abstained	Trustees
_____	_____	_____	Oscar Davis, Jr.
√	_____	_____	Cathlin Gleason
√	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√	_____	_____	Na'im R. Tyson

Signed By: Cathlin Gleason

Date: June 15, 2016

Upon a motion made by Cathlin Gleason, seconded by Na'im Tyson, the Board approved resolution #00045-16. The motion carried 3 yes, 0 no.

**Mount Vernon Public Library
Board of Trustees
Resolution #00045-16**

A RESOLUTION TO APPROVE THE RECYCLING/DISPOSAL OF EQUIPMENT

WHEREAS, the Director of the Mount Vernon Public Library recommends the disposal/recycling of old equipment,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the Strategic Plan of Service for the Mount Vernon Public Library,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the disposal/recycling of old equipment as attached to this resolution. All equipment will be recycled using the Urban Renewal Corp. located in Kearny, NJ free pick up service.

Yea	Nay	Abstained	Trustees
—	—	—	Oscar Davis, Jr.
√	—	—	Cathlin Gleason
√	—	—	Brian G. Johnson
—	—	—	Darren M. Morton
√	—	—	Na'im R. Tyson

Signed: Caithlin Gleason

Date: June 15, 2016

PRESENTATION

Dr. Wallace discussed partnering with the library to promote reading for grades K-12. She is promoting a reading challenge for all school age children. Intergrading technology to offer online homework help.

FINANCE

Upon a motion made by Brian Johnson, seconded by Na'im Tyson, the Board approved resolution #00055-16. The motion carried 3 yes, 1 no.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #00055-16**

WHERE AS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2016, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared check No. 11651 to Spec Furniture, Inc. dated June 15, 2016 in the amount of \$ 2,609.88 as payment for goods duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2016. This payment will be processed as a furniture expense.

FURTHERMORE: The Library Director has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed the check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign this check.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
___	√	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason

√	—	—	Brian G. Johnson
—	—	—	Darren M. Morton
√	—	—	Na'im R. Tyson

Signed: Cathlin Gleason

Date: June 15, 2016

Upon a motion made by Brian Johnson, seconded by Na'im Tyson, the Board approved Check Signing resolution #00043-16. The motion carried 4 yes, 0 no.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
FUNDS TRANSFER RESOLUTION 00043-16**

WHERE AS: The Mount Vernon Public Library (“MVPL”) maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (“MVPL”) maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

FURTHERMORE: Checks have been duly prepared by the Chief Account Clerk for the purposes described above which aggregate approximately \$500,000, which checks need to be issued as soon as possible. Once issued, these checks will only be valid once the funds are transferred from the Money Market Account into the Operating Account.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Yea	Nay	Abstain	Trustees
√	—	—	Oscar Davis, Jr.
√	—	—	Brian G. Johnson
√	—	—	Cathlin Gleason
—	—	—	Darren M. Morton
√	—	—	Na'im R. Tyson

Signed: Cathlin Gleason

Date: June 15, 2016

Upon a motion made by Nai'im Tyson, seconded by Brian Johnson, the Board approved Check Signing resolution #00044-16. The motion carried 4 yes, 0 no.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #00044-16**

WHERE AS: The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2016, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated June 15, 2016 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2016. A listing of such checks is attached to this Resolution and includes consecutive check numbers 11586-11665 and 11652-11665 totaling \$198,029.01. After grouping these checks according to their respective purpose, a total of 89.94 was for Lost Books & Materials, a total of \$5,047.31 was for Book expenses, \$1,480.38 was for Audio Visual expenses, \$304.16 was for Periodicals expenses, \$2,040.00 was for New Technology, \$4,370.00 was for Programs expenses, \$572.05 was for Marketing expense , \$2,237.94 was for Supplies expense Maintenance , \$1,250.00 was for Computer software & exp. MV, \$459.36 was for Telephone Communications expenses, \$1,050.00 was for Postage expenses, \$150.00 was for Office expenses, \$2,222.00 was for Public & Print expense MV, \$550.00 was for Advertising, \$2,027.28 was for Equipment Maintenance, \$14,488.38 was for Professional Fees, \$2,959.96 was for Electricity expenses, \$206.32 was for Fuel expenses, \$177.40 was for Custodial supplies expense, \$1,478.60 was for Repairs to the Building , \$7,647.05 was for Security Guard expenses, \$874.55 was for Service contract expense, \$945.00 was for Misc. Building expenses, \$9,441.00 was for Hospital & Medical Retiree Reimbursement, \$26,700.23 was for Hospital & Medical Insurance, \$1,938.18 was for Dental expenses, \$7,321.92 was for Furniture & Equipment expenses.

FURTHERMORE: The Library Director has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
√___	___	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason
√___	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
√___	___	___	Na'im R. Tyson

Signed: Cathlin Gleason

Date: June 15, 2016

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason the Board entered into executive session at 8:43 p.m.

Executive session ended at 9:00 p.m.

Upon a motion made Oscar Davis, seconded by Brian Johnson, the Board approve resolution #00047-16. On the question Brian Johnson made a motion to add a 3rd whereas clause to reflect that this appointing complies with all Civil Service rules. The motion carried 4 yes, 0 no.

Mount Vernon Public Library
Board of Trustees
Resolution # 00047-16

A RESOLUTION TO APPOINT TEMPORARY FULL-TIME LIBRARIAN

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

WHEREAS, this appointment complies with all civil service rules,
NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
Susi Dugaw, Part-time Librarian 1 to Full-Time Temporary Librarian 1 for the period June 21, 2016 to September 21, 2016, to fill in for staff shortages in the Children’s Department. Her rate of pay, which will come from expense account 4501.01 Salaries –Professional, will be \$23.84 as per the current hourly wage for Full-time, Librarian I, step 1.

Yea	Nay	Abstain	Trustees
√	_____	_____	Oscar Davis, Jr.
√	_____	_____	Cathlin Gleason
√	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√	_____	_____	Na’im R. Tyson

Signed: _____ Date: _____

Oscar Davis Jr.-Acting President Board of Trustees

Upon a motion made Brian Johnson, seconded by Oscar Davis, the Board approve resolution #00048-16. On the question, Brian Johnson made a motion to add a 3rd whereas clause to reflect

that this appointing complies with all Civil Service rules and that temporary be added. The motion carried 4 yes, 0 no.

Mount Vernon Public Library
Board of Trustees
Resolution # 00048-16

A RESOLUTION TO APPOINT AMANDA NUNEZ FULL-TIME CLERK

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

WHEREAS, this appointment complies with all Civil Services rules.
NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:
Amanda Nunez, a leave of absence from Part-time Library Clerk 1 to Full-Time Library Clerk 1 to fill the temporary vacancy in the Technical Services Department. Her rate of pay, which will come from expense account 4550.01 Salaries Non-Professional, will be \$16.14 as per the current annual wage for Full-time, Library Clerk I, step 1 and will begin on Monday June 20, 2016. Ms. Nunez is certified by MV Civil Service.

Yea	Nay	Abstain	Trustees
√ _____	_____	_____	Oscar Davis, Jr.
√ _____	_____	_____	Cathlin Gleason
√ _____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√ _____	_____	_____	Na'im R. Tyson

Signed: _____ Date: _____

Oscar Davis Jr.-Acting President Board of Trustees

Resolution #00049-16 was tabled until next scheduled meeting.

Upon a motion made Oscar Davis, seconded by Na'im Tyson, the Board approve resolution #00051-16 resignation of Edna Garrett. The motion carried 4 yes, 0 no.

Mount Vernon Public Library
Board of Trustee
Resolution # 00051-16

A RESOLUTION TO ACCEPT THE RESIGNATION OF LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:
Edna Garret as part-time library aide in the Periodicals department effective May 26, 2016.

Yea	Nay	Abstain	Trustees
√ _____	_____	_____	Oscar Davis, Jr.
√ _____	_____	_____	Cathlin Gleason
√ _____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√ _____	_____	_____	Na'im R. Tyson

Signed: _____ Date: _____

Oscar Davis Jr. | Acting President Board of Trustees

Upon a motion made Brian Johnson, seconded by Na'im Tyson, the Board approve resolution #00052-16 termination of Melanie Gamble. The motion carried 4 yes, 0 no.

Mount Vernon Public Library
Board of Trustees
Resolution # 00052-16

A RESOLUTION TO ACCEPT THE TERMINATION OF PART TIME LIBRARY CLERK

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of:
Melanie Gamble, provisional part-time library clerk 1 in the circulation department effective 6/10/16.

Yea	Nay	Abstain	Trustees
√ _____	_____	_____	Oscar Davis, Jr.
√ _____	_____	_____	Cathlin Gleason
√ _____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√ _____	_____	_____	Na'im R. Tyson

Signed: _____ Date: _____

Oscar Davis Jr. | Acting President Board of Trustees

Upon a motion made by Oscar Davis, Seconded by Brian Johnson, the Board has approved resolution #00053-16, resignation of Edna Garrett. The motion carried 4 yes, 0 no.

Board of Trustee
Resolution # 00053-16

A RESOLUTION TO ACCEPT THE RESIGNATION OF LIBRARY AIDE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Edna Garret as part-time library aide in the Periodicals department effective May 26, 2016.

Yea	Nay	Abstain	Trustees
√ _____	_____	_____	Oscar Davis, Jr.
√ _____	_____	_____	Cathlin Gleason
√ _____	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√ _____	_____	_____	Na'im R. Tyson

Signed: _____ Date: _____
Oscar Davis Jr. | Acting President Board of Trustees

Upon a motion made Brian Johnson, seconded by Cathlin Gleason, the Board approve resolution #00056-16 termination of Elaine M. Braithwaite, Assistant Director. The motion carried 4 yes, 0 no.

Mount Vernon
Board of Trustees
Resolution # 00056-16

**A RESOLUTION TO TERMINATE THE PROVISIONAL APPOINTMENT OF
ELAINE M. BRAITHWAITE**

WHEREAS, the Mount Vernon Public Board of Trustees has made a decision to terminate the provisional appointment of Elaine M, Braithwaite, as an Assistant Director; and

WHEREAS, the Board of Trustees desires that such termination take effect immediately.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the termination of the provisional appointment of Elaine M. Braithwaite as an Assistant Director, due to misconduct on May 4, 2016 and the unanimous conclusion among the Trustees that Ms. Braithwaite will not be able to work with the Board in a collegial and professional manner moving forward.

Yea	Nay	Abstain	Trustees
√	_____	_____	Oscar Davis, Jr.
√	_____	_____	Cathlin Gleason
√	_____	_____	Brian G. Johnson
_____	_____	_____	Darren M. Morton
√	_____	_____	Na'im R. Tyson

Signed : Oscar Davis Jr.
Oscar Davis Jr.-Acting President Board of Trustees

Date: June 15, 2016

ADJOURNMENT

Upon a motion made by Oscar Davis, and seconded by Brian Johnson the meeting was adjourned at 9:25 p.m.